

## **The Gramberg-Millner Scholarship Fund Frequently Asked Questions**

**Q: Who is eligible for the scholarship?**

**A:** Applicants must:

- Be high school seniors or graduates of high schools located in Pennington County, west of the Cheyenne River, or all of Custer County, South Dakota.
- Be residents of either of the above areas for a minimum of three years prior to applying for the scholarship.
- Plan to attend or be enrolled full-time at an accredited, public or private, two-year or four-year college, university or an accredited nursing school located in South Dakota.

**Additional Desired Qualifications:**

- A minimum cumulative GPA of 2.0 on a 4.0 scale.

**Q: How do I apply?**

**A:** Interested applicants may apply online at **[www.csascholars.org/millner](http://www.csascholars.org/millner)**.

**Q: How are applications submitted?**

**A:** Applications must be submitted online via the Center for Scholarship Administration (CSA) portal. There are three steps to complete and submit the application:

1. Set up an account through the portal.
2. Login to the account and complete the application. A confirmation email will be sent when the application is received by CSA. Applicants should contact CSA if a confirmation email is not received.
3. Mail in any additional required materials. See list below.

**Q: What constitutes a complete application packet?**

**A:** A complete application package includes the following:

- Official transcript with grades and cumulative GPA posted through the latest Fall semester.
- Student Authorization and Acknowledgements Form, found in the online application, signed by the scholarship candidate.
- Personal statement/essay:
  - Submit a one-page signed personal statement explaining why the scholarship is important to you. Include your college and career plans.
- List of academic honors, leadership skills, and community service, etc.
- A completed W-8 or W-9 IRS Form, as applicable. This form must be completed by the applicant.

**Note:** Each item should include both the applicant's name and name of the scholarship at the top of the page.

**Q: When is the deadline for submission of materials?**

**A:** The online application must be completed and transmitted to CSA no later than **February 5, 2024**. Any required supplemental materials that need to be mailed must be mailed to CSA no later than **February 5, 2024** and should be mailed in one package.

**Q: What is the amount of the scholarship award?**

**A:** The amount of scholarship awards may vary.

**Q: How can scholarship awards be applied?**

**A:** Funds may only be used to pay tuition, fees, books and supplies as required by your courses.

**Q: What school may I attend?**

**A:** You must attend or be enrolled full-time and be working toward an undergraduate degree at an accredited, public or private, two-year or four-year college, university or an accredited nursing school located in South Dakota, provided the institution meets the following requirements:

The institution must be an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly conducted. To the extent the institution is involved in the selection of the recipients (if at all), that involvement must comply with the Scholarship Program's policy of awarding scholarships on an objective and non-discriminatory basis as well as the Scholarship Program's Conflict of Interest Policy.

**Q: How will I be notified if I am chosen as a recipient?**

**A:** All applicants will be notified in writing by email, whether or not they have been selected to receive a scholarship. Those students selected will download a package from their online account that includes a scholarship agreement and information about the scholarship terms.

**Q: Is this scholarship renewable?**

**A:** This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full-time. Scholarship recipients are limited to four total years of scholarship award and are expected to have been enrolled consecutive years during that time. Students must reapply for additional scholarship awards. Renewal is not guaranteed, and students will be included in the pool of scholarship applicants.